

AURORA CROSSROADS METROPOLITAN DISTRICT NOS. 1-2,
CROSSROADS EAST METROPOLITAN DISTRICT AND ASPEN BUSINESS
PARK METROPOLITAN DISTRICT

8390 E. Crescent Pkwy., Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

<https://auroracrossroadsmetrodistrict.org/>

<https://aspenbusinessparkmetrodistrict.com/>

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Thursday, November 21, 2024

TIME: 9:00 a.m.

LOCATION: Via Zoom

ACCESS: To attend via Zoom, use the below link:

<https://us06web.zoom.us/j/86878969353?pwd=6qgmIyDtM7NMIC3tzbiBKYthklQGUv.1>

Meeting ID: 868 7896 9353

Passcode: 013244

To attend via telephone, dial +17207072699 86878969353# (Denver)

+17193594580 86878969353# (US)

Board of Directors

Mark Witkiewicz

Megan Waldschmidt

Paige Langley

Vacant

Vacant

Office

President

Secretary

Assistant Secretary

Treasurer

Assistant Secretary

Term Expires

May, 2025

May, 2027

May, 2025

May, 2027

May, 2027

Note: For ease and presentation, the Aurora Crossroads Metropolitan District Nos. 1 and 2, Crossroads East Metropolitan District, and Aspen Business Park Metropolitan District (each a “District,” and collectively, the “Districts”) will be meeting at the same time and considering the agenda below. However, each Board of Directors of the Districts (“Board”) will consider agenda items separately and take separate actions. If an agenda item is to be considered by a single District, it will be so noted on the agenda.

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Acknowledge the resignation of Andrew Klein from the Board of Directors of the Districts effective November 14, 2024 (enclosure).

- E. Election of Officers
- F. Public Comment.
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. CONSENT AGENDA ITEMS These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- A. **ACMD1-2 CEMD & ABPMD:** Approval of Minutes from August 7, 2024 Special Joint Meeting (enclosure).
- B. **ACMD1-2 CEMD & ABPMD:** Adoption of Joint Resolution No. 2024-11-01: 2025 Annual Administrative Resolution (enclosure).
- C. **ACMD1-2 CEMD & ABPMD:** Adoption of Resolution No. 2024-11-02: Joint Amended and Restated Public Records Request Policy (enclosure)
- D. **ACMD1-2 CEMD & ABPMD:** Approval of Procurement Policy (to be distributed).
- E. **ACMD1-2, CEMD & ABPMD:** Approval of CLA Statements of Work for 2025 (enclosure).
- F. **ACMD1:** Ratification of Master Services Agreement with Streamline Software Inc. (enclosure).
- G. **ACMD2:** Ratification of Public Improvements Acquisition and Reimbursement Agreement with Intermountain Healthcare, Inc. (enclosure).
- H. **ACMD1:** Ratification of claims totaling \$94,448.04 (enclosure).
- I. **ABPMD:** Ratification of claims totaling \$10,909.12 (enclosure).
- J. **ABPMD:** Ratification of claims pending developer funding in the amount of \$6,555.70 (enclosure).
- K. **CEMD:** Ratification of claims totaling \$4,352.38 (enclosure).
- L. Ratification of 2023 Audit Exemption (**CEMD&ABPMD**) and 2023 Audit (**ACMD1-2**) (enclosures).
- M. **ACMD1-2:** Approval of Engagement Letter with Wipfli LLP for 2024 Audit Services (to be distributed).
- N. **ACMD2 Only:** Ratification of Subordinate Project Fund Requisitions (enclosures):

Requisition No.	Amount
No. 33	\$74,062.18

No. 34	\$80,322.05
No. 35	\$221,115.98
No. 36	\$227,594.67
No. 37	\$ _____

III. FINANCIAL MATTERS

- A. **ACMD1-2, CEMD & ABPMD:** Conduct Public Hearings on the Proposed 2025 Budgets and Consider Adoption of Resolutions No. 2024-11-04 (ACMD1), Resolutions No. 2024-11-05 (ACMD2), Resolutions No. 2024-11-06 (CEMD) and Resolutions No. 2024-11-07 (ABPMD) Adopting 2025 Budget, Imposing Mill Levy, and Appropriating Funds (enclosures)

IV. LEGAL MATTERS

- A. **ACMD1-2, CEMD & ABPMD:** Discuss and Consider Adoption of Resolution No. 2024-11-08: Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.

V. MANAGER MATTERS

- A. **ACMD1-2:** Approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosure).

VI. OTHER BUSINESS

VII. ADJOURNMENT